

Setting Aura Messaging Voicemail to notify

To enable the voicemail to send a MSG into your email inbox you need to complete the following steps.

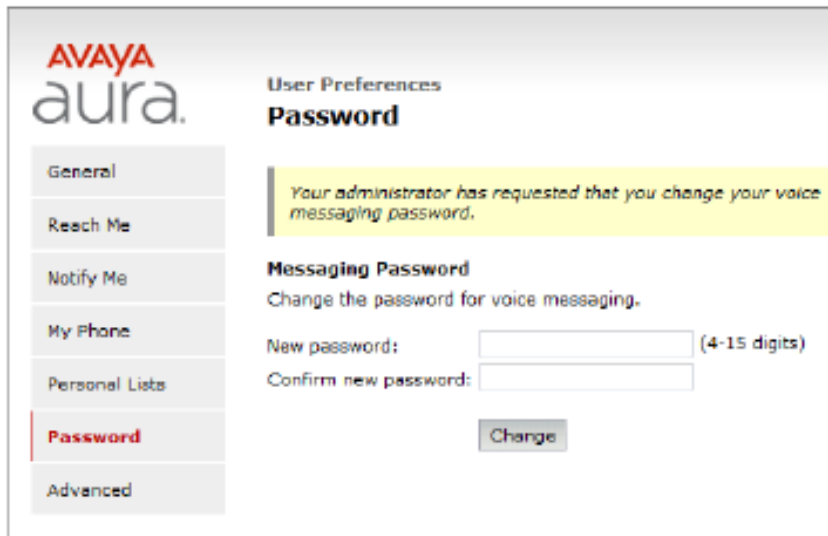
Web browse to the address below, you will then be presented with a login screen this is your desk phone ext number and your voicemail password

<https://avayamsq/user/login>



The screenshot shows the Avaya Aura Messaging login interface. At the top left is the Avaya logo in red, followed by the text "aura. | messaging" in a grey sans-serif font. Below this, the heading "User Preferences" is displayed. Underneath, there are two input fields: "Mailbox number:" followed by a text box, and "Messaging password:" followed by a text box. A "Log In" button is positioned below the password field. At the bottom of the page, the copyright notice "© 2010-2011 Avaya Inc. All rights reserved." is visible.

Once you have entered the details and clicked the login button you get taken into your voicemail options screen



AVAYA aura.

User Preferences
Password

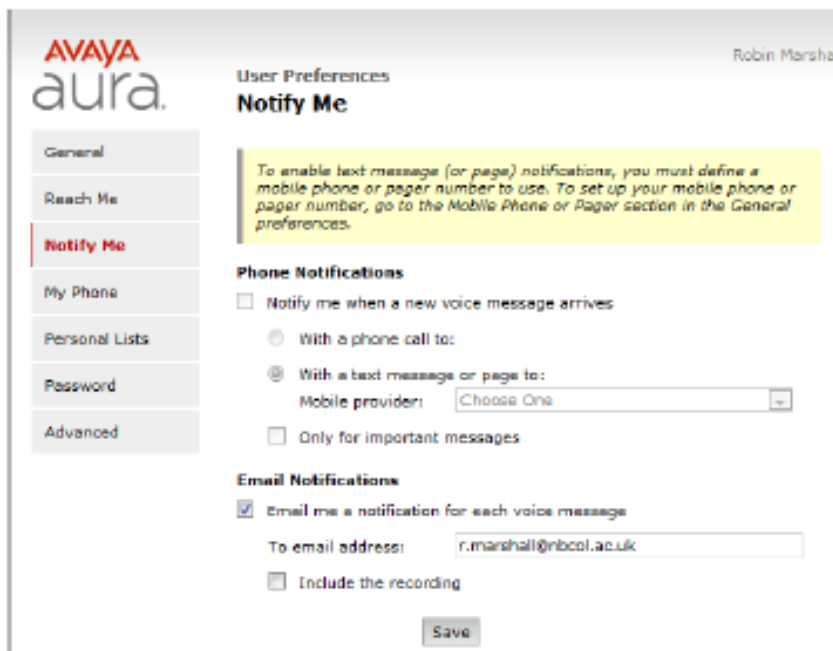
General
Reach Me
Notify Me
My Phone
Personal Lists
Password
Advanced

Your administrator has requested that you change your voice messaging password.

Messaging Password
Change the password for voice messaging.

New password: (4-15 digits)
Confirm new password:

Click the *Notify Me* option from the left menu



AVAYA aura.

User Preferences
Robin Marshall

Notify Me

General
Reach Me
Notify Me
My Phone
Personal Lists
Password
Advanced

To enable text message (or page) notifications, you must define a mobile phone or pager number to use. To set up your mobile phone or pager number, go to the Mobile Phone or Pager section in the General preferences.

Phone Notifications

Notify me when a new voice message arrives

With a phone call to:
 With a text message or page to:
Mobile provider:

Only for important messages

Email Notifications

Email me a notification for each voice message
To email address:

Include the recording

You then need to tick *Email me a notification for each voice message*

Then you need to add your email address in the *To email address field*

Then click save